

Partnering with parents, SNAP supports families who have children with any additional need or disability, by providing compassion, guidance and hope.

Helpline/Main Office: 01277 211300 • info@snapcharity.org
Fundraising Office: 01277 245345 • fundraising@snapcharity.org
The SNAP Centre • Pastoral Way • Warley • Brentwood • Essex • CM14 5WF

Job Title: Play Session Volunteer

**Location:** The SNAP Centre

**Hours:** 1-2 hours with further discussion around set sessions days and times.

#### **About SNAP**

For 30 years SNAP have partnered with parents to provide compassion, guidance and hope for the whole family.

We work with families across Essex, Thurrock and Southend, who have a child with any additional need or disability, aged 0-25. Crucially, no diagnosis or professional referral is needed to access their services.

SNAP has developed a variety of services to help the whole family. From a busy Helpline, to talks on specific topics or conditions, counselling and one-to-one advice, and a range of activities for children and young people. The SNAP Team ensures that families know that they are not alone and that have information and support when they need it most. More than 4,000 families are currently receiving help from SNAP.

#### **Summary of Role:**

We are looking for enthusiastic, reliable and committed volunteers to support our family team during busy sessions at SNAP. Helping to maintain a safe and non-judgemental environment. There could also be training opportunities available to expand your knowledge and understanding of neurodiversity and disabilities.

### **Key Tasks**

- Making refreshments for families.
- Help to create a welcoming environment for families.
- Supervision of the children when needed, this could be whilst a family is talking to a member of staff.
- Helping to clean and tidy equipment and toys away at the end of the session.
- Supervise a structured activity depending on the session
- Supervise key areas in the activity hall, the outside terrace and upstairs area.

#### Key Skills and personal qualities you will need:

- To be aged 14 or over and to complete a DBS check when 16 years or older.
- Be polite and have good communication skills.
- Be reliable, committed, and trustworthy





- Flexibility for certain tasks in the session
- Maintain confidentiality of our families
- Report any concerns or accidents to relevant members of staff
- Follow SNAP's code of conduct and adhere to our policies and procedures.

# All volunteers must abide by SNAP's Volunteer Guidelines.

## The training and support you will be given:

- Key information for your role will be provided by the volunteer co-ordinator.
- SNAP information and policies given, including an induction before your first session.
- Regular communication, in person or via email.
- DBS check, health and safety, and safeguarding training provided.

## The time you will be volunteering:

The number of days and hours will be negotiated between the volunteer and the Volunteer Co-Ordinator.

**How to apply:** Complete the form at the bottom of the page here: www.snapcharity.org/volunteer