



Partnering with parents, SNAP supports families who have children with any additional need or disability, by providing compassion, guidance and hope.

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Fundraising Office: 01277 245345 • [fundraising@snapcharity.org](mailto:fundraising@snapcharity.org)  
The SNAP Centre • Pastoral Way • Warley • Brentwood • Essex • CM14 5WF

**Job Title:** Community Fundraising Volunteer

**Location:** Shenfield, Brentwood, Basildon, and Chelmsford areas

**Hours:** Ad hoc Basis (1-2 times a month with scope to grow)

### About SNAP

For 30 years SNAP have partnered with parents to provide compassion, guidance and hope for the whole family.

We work with families across Essex, Thurrock and Southend, who have a child with any additional need or disability, aged 0-25. Crucially, no diagnosis or professional referral is needed to access their services.

SNAP has developed a variety of services to help the whole family. From a busy Helpline, to talks on specific topics or conditions, counselling and one-to-one advice, and a range of activities for children and young people. The SNAP Team ensures that families know that they are not alone and that have information and support when they need it most. More than 4,000 families are currently receiving help from SNAP.

### Summary of Role:

We are looking for a reliable and enthusiastic volunteer to help raise money and awareness of SNAP. You will be responsible for developing relationships with local business, encouraging them to take a collection pot, keep our charity in mind for their own events and activities, and keep them up to date and excited about supporting SNAP.

### Key Tasks

- Collect replacement pots
- Swap pots with local venues, recording donations, issuing receipts and returning pots to the Fundraising team at The SNAP Centre
- Share SNAP News and distribute SNAP Matters Magazines
- Visit local GP surgeries to improve local awareness of SNAP, ensuring information about SNAP's services is posted on community cork boards, the surgery staff is aware of SNAP and SNAP Matters magazines are available in waiting areas.
- Identify potential new locations for donation pots
- Support Fundraising Team with collection pot plans and keep the team informed of local news and/or information about local businesses
- Build and maintain relationships within your local community in aid of SNAP

**Key Skills and personal qualities you will need:**

- Access to a vehicle.
- Happy to be on your feet for extended periods.
- Must be aged 16 or over and have photo ID.
- Be polite and have good communication skills.
- Accept rejection and don't take it personally.
- Be reliable, committed, and trustworthy

**All volunteers must abide by SNAP's Volunteer Guidelines.****The training and support you will be given:**

- Training for your role will be provided by the Community Fundraiser
- Identification confirming you represent SNAP within the Community.
- SNAP information resources to help with awareness raising
- Regular contact and support from Community Fundraiser and Volunteer team.
- DBS check, health and safety, and safeguarding training provided

**The time you will be volunteering:**

The number of days and hours will be negotiated between the volunteer and Community Fundraiser.

**How to apply:**

Complete the form at the bottom of the page here: [www.snapcharity.org/volunteer](http://www.snapcharity.org/volunteer).